

**PORT OF IBERIA DISTRICT BOARD OF COMMISSIONERS
REGULAR MONTHLY MEETING AGENDA
TUESDAY, DECEMBER 15, 2020
PORT ADMINISTRATIVE OFFICE – 5:30 P.M.
MINUTES**

The regular meeting of the Port of Iberia District Board of Commissioners was called to order by Commissioner Mark Dore', Board President, at the Port of Iberia Administrative Office, on Tuesday, December 15, at 5:30 P.M.

In attendance were Commissioners, Mark Dore', President, Roy A. Pontiff, Secretary – Treasurer, Shane Walet, Simieon d. Theodile, Elbridge "Smitty" Smith, III., and Patrick Broussard.

Commissioner Danny J. David, Sr., Vice-President, was absent.

Also present were Craig Romero, Executive Director, Tracy Boudreaux, Bookkeeper-Secretary, Ray Allain, Port Attorney, Ashley Philen, Allain and Allain, and Shari Landry.

Mrs. Joanna Durke, Administrative Assistant, was present via telephone.

Thus, with a quorum being acknowledged, Commissioner Shane Walet recited the opening prayer and the Pledge of Allegiance.

I. APPROVAL OF MINUTES – Regular Meeting Tuesday, November 17, 2020.

On a motion by Commissioner Shane Walet, and seconded by Commissioner Roy A. Pontiff, the Commission approved the minutes of the Regular Meeting held on Tuesday, November 17, 2020.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Mark Dore', Roy A. Pontiff, Shane Walet, Elbridge "Smitty" Smith, III., and Patrick Broussard.

Nays: None.

Absent at Voting: Simieon d. Theodile and Danny J. David, Sr.

And the motion was therefore passed on this the 15th day of December, 2020.

II. DISCUSS AND/OR DISTRIBUTE THE FOLLOWING:

(a) Budget Summary for Five (5) Months Ending November 2020.

(b) Listing of Utility Breakdown as it Relates to Electricity, Water, & Natural Gas.

- (c) Listing of Tenant Lease Billings for 2020 and 2021.**
- (d) Approve Payment of Bills & Checks Issued During Interim Period.**

- Commissioner Roy A. Pontiff questioned the Outside Services account on the budget worksheet. Tracy stated that Gesser Group's small repairs projects come out of this account & this was not originally in the budget. Tracy stated that the Port would have to amend that line item once a number is calculated.
- Commissioner Roy A. Pontiff also questioned Maintenance Outside Services account on the budget summary. Mr. Craig Romero stated the Receptionist/Secretary line item was originally taken off the budget & the Board decided to pay Shari Landry through the Maintenance Outside Services line item which was originally intended for the part-time maintenance worker.
- Commissioner Roy Pontiff questioned the status of the Entergy account for Building B at the West Yard. Mr. Austin Hebert with GIS Engineering stated that he will be getting with Acadiane' Renovations, Ltd. and get back to the Board on reimbursement for Entergy bills.

A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Shane Walet to approve and authorize the payment of bills for November 2020, and ratify those paid during the interim period.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Mark Dore', Roy A. Pontiff, Shane Walet, Elbridge "Smitty" Smith, III., and Patrick Broussard.

Nays: None.

Absent at Voting: Simieon d. Theodile and Danny J. David, Sr.

And the motion was therefore passed on this the 15th day of December, 2020.

III. Election of 2021 Officers – President, Vice-President, Secretary-Treasurer.

A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Patrick Broussard, to open the nominations for Board President of the Port of Iberia District Board of Commissioners for the year 2021.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Mark Dore', Roy A. Pontiff, Shane Walet, Elbridge "Smitty" Smith, III., and Patrick Broussard.

Nays: None.

Absent at Voting: Simieon d. Theodile and Danny J. David, Sr.

And the motion was therefore passed on this the 15th day of December, 2020.

A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Elbridge "Smitty" Smith, III, to nominate Commissioner Danny J. David, Sr. to

serve as President of the Port of Iberia District Board of Commissioners for the year 2021.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Mark Dore', Roy A. Pontiff, Shane Walet, Elbridge "Smitty" Smith, III., and Patrick Broussard.

Nays: None.

Absent at Voting: Simieon d. Theodile and Danny J. David, Sr.

And the motion was therefore passed on this the 15th day of December, 2020.

There being no further nominations for President, a motion was made by Commissioner Patrick Broussard, seconded by Commissioner Shane Walet, and unanimously carried, that the nominations for President be closed, and further that Commissioner Danny J. David, Sr. be elected President of the Port of Iberia District Board of Commissioners for the year 2021 by acclamation.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Mark Dore', Roy A. Pontiff, Shane Walet, Elbridge "Smitty" Smith, III., and Patrick Broussard.

Nays: None.

Absent at Voting: Simieon d. Theodile and Danny J. David, Sr.

And the motion was therefore passed on this the 15th day of December, 2020.

A motion was made by Commissioner Elbridge "Smitty" Smith, III, seconded by Commissioner Patrick Broussard, to open the nominations for Vice-President of the Port of Iberia District Board of Commissioners for the year 2021.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Mark Dore', Roy A. Pontiff, Shane Walet, Elbridge "Smitty" Smith, III., and Patrick Broussard.

Nays: None.

Absent at Voting: Simieon d. Theodile and Danny J. David, Sr.

And the motion was therefore passed on this the 15th day of December, 2020.

A motion was made by Commissioner Elbridge "Smitty" Smith, III, seconded by Commissioner Patrick Broussard, to nominate Commissioner Roy A. Pontiff, to serve as Vice-President of the Port of Iberia District Board of Commissioners for the year 2021.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Mark Dore', Roy A. Pontiff, Shane Walet, Elbridge "Smitty" Smith, III., and Patrick Broussard.

Nays: None.

Absent at Voting: Simieon d. Theodile and Danny J. David, Sr.

And the motion was therefore passed on this the 15th day of December, 2020.

There being no further nominations for Vice-President, a motion was made by Commissioner Elbridge “Smitty” Smith, III seconded by Commissioner Shane Walet, and unanimously carried, that the nominations for Vice-President be closed, and further that Commissioner Roy A. Pontiff be elected Vice-President of the Port of Iberia District Board of Commissioners for the year 2021 by acclamation.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Mark Dore’, Roy A. Pontiff, Shane Walet, Elbridge “Smitty” Smith, III., and Patrick Broussard.

Nays: None.

Absent at Voting: Simieon d. Theodile and Danny J. David, Sr.

And the motion was therefore passed on this the 15th day of December, 2020.

A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Elbridge “Smitty” Smith, III, to open the nominations for Secretary-Treasurer of the Port of Iberia District Board of Commissioners for the year 2021.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Mark Dore’, Roy A. Pontiff, Shane Walet, Elbridge “Smitty” Smith, III., and Patrick Broussard.

Nays: None.

Absent at Voting: Simieon d. Theodile and Danny J. David, Sr.

And the motion was therefore passed on this the 15th day of December, 2020.

A motion was made by Commissioner Elbridge “Smitty” Smith, III, seconded by Commissioner Patrick Broussard, to nominate Commissioner Shane Walet to serve as Secretary-Treasurer of the Port of Iberia District Board of Commissioners for the year 2021.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Mark Dore’, Roy A. Pontiff, Shane Walet, Elbridge “Smitty” Smith, III., and Patrick Broussard.

Nays: None.

Absent at Voting: Simieon d. Theodile and Danny J. David, Sr.

And the motion was therefore passed on this the 15th day of December, 2020.

There being no further nominations for Secretary-Treasurer, a motion was made by Commissioner Elbridge “Smitty” Smith, III, seconded by Commissioner Roy A. Pontiff, and unanimously carried, that the nominations for Secretary-Treasurer be closed, and further that Commissioner Shane Walet, be elected Secretary-Treasurer of the Port of Iberia District Board of Commissioners for the year 2021 by acclamation.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Mark Dore', Roy A. Pontiff, Shane Walet, Elbridge "Smitty" Smith, III., and Patrick Broussard.

Nays: None.

Absent at Voting: Simieon d. Theodile and Danny J. David, Sr.

And the motion was therefore passed on this the 15th day of December, 2020.

IV. REPORT FROM MR. GERALD GESSER, GESSER GROUP, APC ON:

(a) Proposed Facility Inspection

{1} Discuss/Consider Gesser Group's Proposal.

- Mr. Gerald Gesser reported that there was no update on the above agenda item.

(b) Port of Iberia Small Repairs Projects

{1} Status Report for All Points End of Lease Items.

- Mr. Gerald Gesser reported that the overhead door repairs were completed on December 15, 2020. This is an item that All Points will be paying for.
- Mr. Craig Romero & Mr. Gerald Gesser will address the remaining issues in the near future.

{2} Status Report for the "You Are Here" Port Sign Installation by Crosby Construction Services Located on David Berard Road.

- Mr. Gerald Gesser reported that this is scheduled for installation this week.

{3} Status Report for Security Camera Location on David Berard Road.

Mr. Mickey Bellott with Royal Security Solutions addressed the Board concerning a proposal to install Solar Powered Cameras on David Berard Road.

- Mickey Bellott stated that the Port would save about \$3,000 every Three (3) years in internet service fees.
- Commissioner Mark Dore', suggested that Mickey Bellott gather estimates for Electric Poles, Solar, and the combination of both and bring these estimates back to the Board in January.
- Mr. Mickey Bellott discussed a proposal he sent to Mr. Gerald Gesser. This proposal is for if the Port were to install a tower on site. The camera video would be able to shoot from the Cajun Broadband Tower to the Port office Tower. This would mean not needing to pay for internet access.

- The Port would need to check the regulations of having the pole near the helipad.

**{4} Status Report for Utility Meters
(Cleco, LAWCO, Atmos, and Entergy).**

- Mr. Gerald Gesser stated that the power was turned off on the out side of the electrical meters. Mr. Gerald also recommended turning off one electrical meter which is the meter out in the yard on the West Yard. This meter is not being used.

{5} Status Report for Water Meter Backflow Preventer Freeze Protector.

- Mr. Gerald Gesser stated that there are about 27-30 backflow preventers around the Port that are on Port property. The backflow preventers on the water meters that are turned on are susceptible to freezing.
- Mr. Gerald Gesser stated that to cover the meters in the West Yard it would cost about \$5,000. Mr. Craig Romero suggested to Mr. Gerald Gesser that the Port uses the metal cover that is currently on the Sheriff Office meter, have it reconditioned & insulated and possibly use that for the West Yard Building B.

{6} Discuss/Consider Queen City Plumbing Proposal for Water Meter Backflow Preventer Freeze Protectors.

- Mr. Gerald Gesser received a proposal from Queen City Plumbing, Heating & A/C Inc. dated December 8, 2020 in the amount of \$3,367.22 to put blankets on all of the active water meters except those at the West Yard and Dynamic.
- Mr. Gerald Gesser stated that the time frame for the bags will be a couple of weeks.

A motion was made by Commissioner Patrick Broussard, seconded by Commissioner Simieon d. Theodile to accept and approve the Proposal submitted by Queen City Plumbing, Heating & A/C Inc. dated December 8, 2020 in the amount of \$3,367.22 for the installation of 36 Insulated bags to be placed on water meters inside of the Port except those at the West Yard, Dynamic, and HIS.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Mark Dore', Roy A. Pontiff, Shane Walet, Simieon d. Theodile, Elbridge "Smitty" Smith, III, and Patrick Broussard.

Nays: None.

Absent at Voting: Danny J. David, Sr.

And the motion was therefore passed on this the 15th day of December, 2020.

{7} Discuss/Consider Gesser Group's Inv # 06-POI-SRP.

A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Shane Walet to approve and authorize the payment of Invoice 06-POI-SRP to Gesser Group, APC in the amount of \$4,070.00 for the period November 12, 2020 thru December 8, 2020 for Architectural Services provided for small repairs projects for Port of Iberia, as requested by the Executive Director.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Mark Dore', Roy A. Pontiff, Shane Walet, Simieon d. Theodile, Elbridge "Smitty" Smith, III, and Patrick Broussard.

Nays: None.

Absent at Voting: Danny J. David, Sr.

And the motion was therefore passed on this the 15th day of December, 2020.

(c) Hurricane Laura Storm Damages

{1} Status Report on Hurricane Laura Flood Damage.

{2} Status Report on Hurricane Laura FEMA Application.

- Mr. Gerald stated we have received approval recognition from FEMA that the Port's claims are being processed.
- Mr. Gerald Gesser, Tracy, and Mr. Craig will be having a telephone conference with a Representative from FEMA that has been assigned to the Port of Iberia on Monday, December 21, 2020 at 11:00 A.M. Hurricane Laura & Hurricane Delta will be discussed at this time.

{3} Discuss/Consider Gesser Group's Inv. #04-POI-HLSD

A motion was made by Commissioner Elbridge "Smitty" Smith, III, seconded by Commissioner Simieon d. Theodile to approve and authorize the payment of Invoice 04-POI-HLSD to Gesser Group, APC in the amount of \$1,850.00 for Architectural Services as it relates to Hurricane Laura Storm damage assessments, for the period November 13, 2020 thru December 8, 2020.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Mark Dore', Roy A. Pontiff, Shane Walet, Simieon d. Theodile, Elbridge "Smitty" Smith, III, and Patrick Broussard.

Nays: None.

Absent at Voting: Danny J. David, Sr.

And the motion was therefore passed on this the 15th day of December, 2020.

(d) Hurricane Delta Storm Damage:

{1} Status Report of Hurricane Delta FEMA Application.

- Mr. Gerald Gesser stated that he will be processing this claim with the FEMA representative that has been assigned the Port of Iberia on Monday, December 21, 2020.

**V. LOUISIANA PORT CONSTRUCTION & DEVELOPMENT PRIORITY PROGRAM
SPN H.011928 “EAST & WEST YARD” EXPANSION & SITE IMPROVEMENTS
PROJECT:**

**(a) Report from Mr. Oneil Malbrough of GIS Engineering, LLC. on:
{1} Port Priority & Capital Outlay Spreadsheet**

- Mr. Oneil Malbrough presented the Board with updated spreadsheets for Port Priority and Capital Outlay.

(b) Report from Mr. Austin Hebert of GIS Engineering, LLC on:

**{1} Drainage Update SPN H.011928(324)
(Phase IV of SPN H.011928).
(a) Update on Status of Project**

- The contractor has completed all pump and electrical work, and is currently awaiting Atmos gas line installation.
- The contractor has notified GIS Engineering that they have completed the original punch list items. An inspection is scheduled for tomorrow, December 16, 2020, at the project site to review completed punch list work.
- Commissioner Patrick Broussard questioned if everything was working correctly. Mr. Oneil stated that they have been washing out the pipe & it is operating a lot better. Mr. Oneil suggested cleaning out the culverts.

**{2} Building B – POI West Yard SPN H.011928(325d)
Crane & Ventilation Purchase & Installation
(Phase Vd of SPN H.011928).
(a) Update on Status of Project.**

- Louisiana Crane is currently installing the buss bars in Bays 1 & 2, and Crane testing will be performed in the upcoming weeks.
- Ventilation fans will be delivered to the project site next week and MacroAir is scheduled to install fans the week of January 11, 2021.

{3} Building B – POI West Yard SPN H.011928(325a)

Electrical Construction
(Phase Va of SPN H.011928).

(a) Update on Status of Project.

- Preferred Electric installed all new wire and pulled the main wire feeds to the electrical panels; installed the new panel box for the generator; and terminated all light connections in Bays 1-5.

(b) Discuss/Consider Approval of Change Order No. 3.

A motion was made by Commissioner Patrick Broussard, seconded by Commissioner Elbridge “Smitty” Smith, III. to approve and authorize Change Order Number 3 regarding SPN H.011928 (325a) East & West Yard Expansion & Site Improvements Project Building B Electrical Construction as it relates to an increase of \$4,465.00 for the Removal and Replacement of a damaged single Conductor Cable in Feeder One (1); the revised contract amount is \$528,600.50, and Motion further adds One (1) contract day with a revised completion date of November 29, 2020; and motion further authorizes the Board President to execute said Change Order Number 3, and forward to LA DOTD for review and approval.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Mark Dore’, Roy A. Pontiff, Shane Walet, Simieon d. Theodile, Elbridge “Smitty” Smith, III., and Patrick Broussard.

Nays: None.

Absent at Voting: Danny J. David, Sr.

And the motion was therefore passed on this the 15th day of December, 2020.

{4} Building B – POI West Yard SPN H.011928(325g)

Bay 5 Repairs and Renovations

(Phase Vg of SPN H.011928).

(a) Update on Status of Project.

- Acadiane’ Renovations, Ltd. Has installed the following in the recent weeks: Gutters, Downspouts, & Trim; Wall Insulation and White Vinyl Sheets on the Northwest Wall; New end-wall sheets and girts (end-wall is now complete); New roof panels; and Applied touch-up paint to the exterior walls.

(b) Discuss/Consider Acadiane’ Renovations Payment Application No. 5.

A motion was made by Commissioner Shane Walet, seconded by Commissioner Roy A. Pontiff to approve and authorize Application for Payment Number 5 to Acadiane' Renovations, Ltd. in the amount of \$66,768.05 for East & West Yard Expansion & Site improvements Building B Bay 5 Repairs and Renovations Project Phase Vg of SPN H.011928 for the period November 6, 2020 thru December 1, 2020; in accordance with contract dated June 5, 2020.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Mark Dore', Roy A. Pontiff, Shane Walet, Simieon d. Theodile, Elbridge "Smitty" Smith, III, and Patrick Broussard.

Nays: None.

Absent at Voting: Danny J. David, Sr.,

And the motion was therefore passed on this the 15th day of December, 2020.

- {5} **Building B – POI West Yard SPN H.011928(325e)
Building B Multipurpose Facilities & Small Warehouse
(Phase Ve of SPN H.011928).**
(a) Update on Status of Project.

- Contractor removed and disposed of the following in Building B-2: Existing flooring, ceiling tiles & suspended ceiling systems, plumbing fixtures, sliding metal doors, and existing HVAC equipment.
- In Building B-3: Contractor has removed existing HVAC system, interior walls and exterior sheets for covered parking area.

- (b) Discuss/Consider Acadiane' Renovations Payment Application No. 1**

A motion was made by Commissioner Patrick Broussard, seconded by Commissioner Simieon d. Theodile to approve and authorize Application for Payment Number 1 to Acadiane' Renovations, Ltd. in the amount of \$13,245.26 for East & West Yard Expansion & Site improvements Building B Multipurpose Facilities & Small Warehouse Project Phase Ve of SPN H.011928 for the period November 1, 2020 thru November 30, 2020; in accordance with contract dated November 17, 2020.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Mark Dore', Roy A. Pontiff, Shane Walet, Simieon d. Theodile, Elbridge "Smitty" Smith, III, and Patrick Broussard.

Nays: None.

Absent at Voting: Danny J. David, Sr.,

And the motion was therefore passed on this the 15th day of December, 2020.

**{6} Building B – POI West Yard SPN H.011928(325b)
Concrete Construction
(a) Update on Status of Project.**

- Contractor has poured all concrete in Bays 1-4.
- Remaining work includes applying sealant in control joints

(b) Discuss/Consider Southern Constructors, LLC Payment Application No. 1

A motion was made by Commissioner Simieon d. Theodile, seconded by Commissioner Shane Walet to approve and authorize Application for Payment Number 1 to Southern Constructors, LLC in the amount of \$428,684.94 for East & West Yard Expansion & Site improvements Building B Concrete Construction Project Phase Vb of SPN H.011928 for the period November 1, 2020 thru November 30, 2020; in accordance with contract dated September 4, 2020.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Mark Dore', Roy A. Pontiff, Shane Walet, Simieon d. Theodile, Elbridge "Smitty" Smith, III, and Patrick Broussard.

Nays: None.

Absent at Voting: Danny J. David, Sr.,

And the motion was therefore passed on this the 15th day of December, 2020.

- Mr. Oneil Malbrough stated the original concrete runners that were in the ground are rough and do not look nice. Mr. Craig Romero asked Mr. Oneil Malbrough for an alternative to make them look presentable. Mr. Oneil Malbrough and the Contractor then came up with the idea of grouting.
- Mr. Oneil Malbrough discussed a change order to include cutting out & placing grouting in the amount of \$43,977.78.
- The change order will not delay the completion of the building.
- Mr. Oneil Malbrough stated this will be eligible for reimbursement under Port Priority from LA DOTD.

A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Simieon d. Theodile to approve and authorize Change Order Number 1 regarding SPN H.011928 (325b) East & West Yard Expansion & Site Improvements Project Building B Concrete Construction as it relates to an increase of \$43,046.25 for the addition of Cement Concrete pavement (9" thick) for driveway aprons at Bays Two (2) & Three (3), Cement concrete pavement (6" thick) for driveway aprons at Bays One (1) and Four (4) ,and doors Three (3) and Four (4), the addition of Pipe Bollards, and the removal of concrete runners in Bays One (1) – Four (4); the

revised contract amount is \$526,178.25, and Motion further adds 14 contract days with a revised completion date of November 28, 2020; and motion further authorizes the Board President to execute said Change Order Number 1, and forward to LA DOTD for review and approval.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Mark Dore', Roy A. Pontiff, Shane Walet, Simieon d. Theodile, Elbridge "Smitty" Smith, III., and Patrick Broussard.

Nays: None.

Absent at Voting: Danny J. David, Sr.

And the motion was therefore passed on this the 15th day of December, 2020.

**{7} Building B – POI West Yard SPN H.011928(325f)
Site Improvements**

(Phase Vf of SPN H.011928).

(a) Update on Status of Project.

- Contractor has completed all bulkhead repair work
- Fencing Contractor has installed 90% of the security fence, all Four (4) 20' ft. manual gates, and electrical security gates.
- Contractor anticipates to install automation for electric security gates this week.

(b) Discuss/Consider Approval of Garden City Construction Co, Inc. Application for Payment Number 2.

A motion was made by Commissioner Elbridge "Smitty" Smith, III., seconded by Commissioner Patrick Broussard to approve and authorize Application for Payment Number 2 to Garden City Construction, Co., Inc. in the amount of \$164,303.42 for East & West Yard Expansion & Site Improvements Building B Site Improvements Project Phase Vf of SPN H.011928 for the period November 1, 2020 thru November 30, 2020; in accordance with contract dated September 24, 2020.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Mark Dore', Roy A. Pontiff, Shane Walet, Simieon d. Theodile, Elbridge "Smitty" Smith, III., and Patrick Broussard.

Nays: None.

Absent at Voting: Danny J. David, Sr.

And the motion was therefore passed on this the 15th day of December, 2020.

**{8} Building B – POI West Yard SPN H.011928(325c)
Steel Repairs & Installation**

(Phase Vc of SPN H.011928).

(a) Update on Status of Project.

- Column repairs and coating are currently ongoing; Installed end wall columns and doors frames in Bays 1-4; Completed roof repairs over Bays 1-4.

(b) Discuss/Consider Approval of Frisco Industrial Contractors, LLC Application for Payment Number 3.

A motion was made by Commissioner Elbridge “Smitty” Smith, III., seconded by Commissioner Shane Walet to approve and authorize Application for Payment Number 3 to Frisco Industrial Contractors, LLC in the amount of \$451,994.09 for East & West Yard Expansion & Site Improvements Building B Steel Repairs & Installation Project Phase Vc of SPN H.011928 for the period November 1, 2020 thru November 30, 2020; in accordance with contract dated August 28, 2020.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Mark Dore’, Roy A. Pontiff, Shane Walet, Simieon d. Theodile, Elbridge “Smitty” Smith, III, and Patrick Broussard.

Nays: None.

Absent at Voting: Danny J. David, Sr.

And the motion was therefore passed on this the 15th day of December, 2020.

(c) Discuss/Consider Approval of Change Order No. 3

A motion was made by Commissioner Patrick Broussard, seconded by Commissioner Elbridge “Smitty” Smith, III. to approve and authorize Change Order Number 3 regarding SPN H.011928 (325c) East & West Yard Expansion & Site Improvements Project Building B Steel Repairs and Installation as it relates to an increase of \$24,157.80 for Sheeting and New Girts in Bay 2, Change the location of Overhead Doors in Bays 2 and 3, Installation of Four (4) Crane Stops and Angle Clips for New End-Wall, and Installation of Additional Jack Beam in Bay 2; the revised contract amount is \$1,139,653.24, and Motion further adds Eight (8) contract days with a revised completion date of December 20, 2020; and motion further authorizes the Board President to execute said Change Order Number 3, and forward to LA DOTD for review and approval.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Mark Dore’, Roy A. Pontiff, Shane Walet, Simieon d. Theodile, Elbridge “Smitty” Smith, III., and Patrick Broussard.

Nays: None.

Absent at Voting: Danny J. David, Sr.

And the motion was therefore passed on this the 15th day of December, 2020.

{9} Discuss/Approve GIS Engineering, LLC October Invoice

Number 70005078 POI West Yard Expansion.

A motion was made by Commissioner Elbridge “Smitty” Smith, III., seconded by Commissioner Roy A. Pontiff to approve and authorize the payment of Invoice Number 70005078 to GIS Engineering, LLC in the amount of \$145,634.25 for the period November 1, 2020 through November 30, 2020 which includes November activities including Building B design, bidding, & construction oversight, site/drainage improvements, Gesser Group Invoice, in accordance with contract dated August 21, 2018.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Mark Dore’, Roy A. Pontiff, Shane Walet, Simieon d. Theodile, Elbridge “Smitty” Smith, III, and Patrick Broussard.

Nays: None.

Absent at Voting: Danny J. David, Sr.

And the motion was therefore passed on this the 15th day of December, 2020.

- **Mr. Austin Hebert presented a PowerPoint of updated pictures from Building B.**

**(b) Report from Port Attorney on:
{1} Status/Update on POI West Yard.**

There was no update on the above Agenda item.

**(c) Report from Executive Director on:
{1} Status/Update on POI West Yard.**

There was no update on the above Agenda item.

VI. REPORT FROM MR. ONEIL MALBROUGH OF GIS ENGINEERING, LLC ON:

**(a) Port Millennium Expansion Phase III Project – Site Excavations & Dredging.
{1} Update on the Status of the Port Millennium Expansion Phase III Project.**

Mr. Austin Hebert reported that there is no update on the above Agenda item.

**(b) Bank Stabilization Project (Slip P-2).
{1} Project Update (Chart, All Points, Dynamic).**

- **Contractor installed Two (2) 48” drainage pipes with flap gates and additional riprap at the Chart location.**

{a} Discuss/Consider Approval of Change Order No. 3.

A motion was made by Commissioner Patrick Broussard, seconded by Commissioner Simieon d. Theodile to approve and authorize Change Order Number 3 regarding AGMAC Port – Site Bank Stabilization Slip P2 (Chart, Dynamic, and All Points) SPN 737-99-0669/H.006846 (324) Phase IV of SPN H.006846 (324) as it relates to the overrun of \$900.00 and includes installation of Twelve (12) Tons of Riprap at the Chart Location; the revised contract amount is \$763,057.16; and motion further states the contract completion date of December 30, 2020; and motion further authorizes the Board President to execute Change Order Number 3, and further forward to LA DOTD for review and approval.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Mark Dore', Roy A. Pontiff, Shane Walet, Simieon d. Theodile, Elbridge "Smitty" Smith, III, and Patrick Broussard.

Nays: None.

Absent at Voting: Danny J. David, Sr.

And the motion was therefore passed on this the 15th day of December, 2020.

{b} Discuss/Consider Approval of Substantial Completion of the Project.

A motion was made by Commissioner Elbridge "Smitty" Smith, III., seconded by Commissioner Roy A. Pontiff to accept and approve Substantial Completion of the Project regarding Patriot Construction and Industrial, LLC AGMAC Port- Site Bank Stabilization Slip P2 SPN 737-99-0669/H.006846 (324) Phase IV; in accordance with the contract dated May 13, 2020; and motion further acknowledges that the 45-day Clear Lien Period will commence once the Substantial Completion has been recorded with the Iberia Parish Clerk of Court's Office.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Mark Dore', Roy A. Pontiff, Shane Walet, Simieon d. Theodile, Elbridge "Smitty" Smith, III, and Patrick Broussard.

Nays: None.

Absent at Voting: Danny J. David, Sr.

And the motion was therefore passed on this the 15th day of December, 2020.

{2} Discuss/Approve GIS Engineering November Invoice Number 70005080.

A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Elbridge "Smitty" Smith, III., to approve and authorize the payment of Invoice Number 70005080 to GIS Engineering, LLC in the amount of \$11,903.75 for the

period November 1, 2020 thru November 30, 2020 which includes construction oversight activities in the month of November; in accordance with proposal dated October 10, 2019.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Mark Dore', Roy A. Pontiff, Shane Walet, Simieon d. Theodile, Elbridge "Smitty" Smith, III, and Patrick Broussard.

Nays: None.

Absent at Voting: Danny J. David, Sr.

And the motion was therefore passed on this the 15th day of December, 2020.

(c) **Change of Scope Request Regarding SPN H.011756 Port Priority Port Improvements – Site Improvements at Tracts "K", "L", and "M" (POI Millennium Expansion Phase II Property Site).**

{1} **Expand SPN H.011756 to Include Improvements of Steel Bulkhead and Bankline Stabilization at Tracts "O" and "P" in the Vicinity of Tracts "K", "L", and "M".**

- Mr. Oneil Malbrough stated that GIS Engineering has not completed any design work on this as of now. GIS Engineering is waiting on approval from LA DOTD. Once approved GIS will have this ready to go out for bids in 4-6 weeks.
- Mr. Oneil Malbrough suggested to the Board that they can begin the survey work if the Board approves, contingent upon receiving the funds from LA DOTD or if the Board would want to call a special meeting to approve this once Mr. Oneil Malbrough would receive approval from LA DOTD.

A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Shane Walet to Authorize GIS Engineering, LLC to begin Engineering, Geotech, and Surveying for Improvements to Steel Bulkhead and Bankline Stabilization of Tracts "O" and "P" SPN H.011756 in the vicinity of tracts "K", "L", and "M" contingent upon LA DOTD approval of request of change.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Mark Dore', Roy A. Pontiff, Shane Walet, Simieon d. Theodile, Elbridge "Smitty" Smith, III, and Patrick Broussard.

Nays: None.

Absent at Voting: Danny J. David, Sr.

And the motion was therefore passed on this the 15th day of December, 2020.

(d) **AGMAC Project General Engineering and Consulting Services:**

{1} **Update on Status of AGMAC Project.**

- GIS Engineering performed a site visit and survey at the location near Earl B. Wilson Road where tidal is back-flowing and flooding the Gonsoulin sugar cane property.
- GIS Engineering drafted a scope of work to perform drainage improvements & flood prevention at this location and issued scope of work.
- They have received quotes from:
 - Frisco Industrial: \$11,268.00
 - Acadiane' Renovation, Ltd.: \$18,980.00
 - Garden City Construction: \$27,817.00
- Mr. Ray Allain stated that if this is not Port property, a right of way will be needed before action is taken.
- Mr. Oneil Malbrough stated that right now the water is low, in the spring time is whenever the water tends to rise & this will become an issue.
- Mr. Oneil Malbrough stated that this will be put on the agenda for the January Board meeting for further discussion.

{2} AGMAC Port's Maintenance Dredging Permit Update.

Mr. Oneil Malbrough reported there is no update on the above agenda item.

{3} Discuss/Approve GIS Engineering, LLC November Invoice #70005077.

A motion was made by Commissioner Elbridge "Smitty" Smith, III, seconded by Commissioner Patrick Broussard, to approve and authorize the payment of Invoice Number 70005077 to GIS Engineering, LLC in the amount of \$3,030.00 for the period November 1, 2020 thru November 30, 2020; in accordance w/contract effective date of January 20, 2016, Amendment #1 August 16, 2016, Amendment #2 dated December 20, 2016, and Amendment #3 effective December 20, 2017.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Mark Dore', Roy A. Pontiff, Shane Walet, Simieon d. Theodile, Elbridge "Smitty" Smith, III, and Patrick Broussard.

Nays: None.

Absent at Voting: Danny J. David, Sr.

And the motion was therefore passed on this the 15th day of December, 2020.

**(e) AGMAC Phase I Dredging Project:
{1} Project Update.**

- Project team is currently working to finalize plans and specifications.
- Currently working on finalizing alignments and disposal areas on plan sheets.

- Mr. Oneil Malbrough stated that hopefully by next month's meeting the Port will have the permit to dredge Commercial Canal.

{2} AGMAC Dredging Project – Update on Permit LDNR and USACE.

- **LDNR**
 - LDNR Requested information with regard to dredged material quantities and related breakdown on marsh creation and upland placement. GIS provided that information. GIS revised the application not to include Freshwater Bayou by-pass structures.
- **The Army Corps of Engineers**
 - GIS informed the 408-review team regarding dropping the Freshwater Bayou by-pass structures from the permit application. This will expedite the 408-review process.

{3} AGMAC Dredging Project – Pipeline Coordination.
❖ Discuss/Consider Approval of Shell Pipeline Invoice.

- GIS, Ed Landgraf, and POI traveled to Houston on Friday, December 11, 2020 to verify 3,311 linear ft. of Shell's 22" piping material at the Womble Coating Yard.
- The pipe will not be delivered until April 2021. It will be stored at the Womble Coating Yard until then.
- The Shell invoice for \$409,631.86 plus the 10% overhead costs should be received by the 2nd week of January 2021.
- Mr. Oneil presented the Board with a verification letter.

A motion was made by Commissioner Roy A. Pontiff seconded by Commissioner Simieon d. Theodile, to approve and authorize the payment to Shell Pipeline Company LP in the amount of \$409,631.86 and also the 10% overhead costs upon receipt of the invoice; contingent upon GIS review and approval.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Mark Dore', Roy A. Pontiff, Shane Walet, Simieon d. Theodile, Elbridge "Smitty" Smith, III., and Patrick Broussard.

Nays: None.

Absent at Voting: Danny J. David, Sr.

And the motion was therefore passed on this the 15th day of December, 2020.

❖ Discuss/Consider Approval of Boardwalk Invoice

- Received permit to proceed with pipeline relocation.
- Mr. Oneil needs to verify this invoice.

A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Shane Walet to authorize the payment of Boardwalk’s Invoice No. 13928080 dated December 14, 2020 in the amount of \$949,656.04 contingent upon receipt of verification letter from GIS Engineering, LLC and proper documentation.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Mark Dore’, Roy A. Pontiff, Shane Walet, Simieon d. Theodile, Elbridge “Smitty” Smith, III., and Patrick Broussard.

Nays: None.

Absent at Voting: Danny J. David, Sr.

And the motion was therefore passed on this the 15th day of December, 2020.

❖ Discuss/Consider Approval of Kinder Morgan Invoice.

The above agenda item was previously approved in October 2020.

❖ Discuss/Consider Approval of Calvin Viator, PH. D & Associates, LLC Invoice Regarding Crop Damage Assessment for Pipeline Project.

- Mr. Keith Dronet of Calvin Viator PH. D & Associates, LLC addressed the Board concerning the agreements between the Pipeline Companies & the sugar cane companies.
- Mr. Keith Dronet stated the dollar value the Port will be paying in total is \$463,616.72. This will be coming out of Capital Outlay & is eligible for reimbursement.
- Mr. Keith Dronet reported that the total acreage used for Temporary Workspace, Road Access, and Extra space from Sterling Sugars is 16.44 acres.
- The breakdown of payments for the total \$463,616.72 is: Sterling Sugars will receive \$322,619.09 and Gonsoulin Farms will receive \$140,997.63.

A motion was made by Commissioner Shane Walet, seconded by Commissioner Patrick Broussard to Approve/Authorize the payment of Calvin Viator, PH. D & Associates, LLC Invoice for Crop Damage Assessment for Pipeline Project on Peebles Plantation dated December 4, 2020 in the amount of \$1,925.00.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Mark Dore’, Roy A. Pontiff, Shane Walet, Simieon d. Theodile, Elbridge “Smitty” Smith, III., and Patrick Broussard.

Nays: None.

Absent at Voting: Danny J. David, Sr.

And the motion was therefore passed on this the 15th day of December, 2020.

{4} Landowner Coordination.

There is no update on the above agenda item.

{5} Survey Update.

There is no update on the above agenda item.

{6} Discuss/Approve GIS Engineering, LLC November Invoice Number 70005079.

A motion was made by Commissioner Elbridge “Smitty” Smith, III., seconded by Commissioner Shane Walet to approve and authorize the payment of Invoice Number 70005079 to GIS Engineering, LLC in the amount of \$51,217.94 for activities performed in the month of November 2020, as per contract dated August 29, 2019 and amendment No. 1 dated May 19, 2020.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Mark Dore’, Roy A. Pontiff, Shane Walet, Simieon d. Theodile, Elbridge “Smitty” Smith, III, and Patrick Broussard.

Nays: None.

Absent at Voting: Danny J. David, Sr.

And the motion was therefore passed on this the 15th day of December, 2020.

VII. REPORT FROM PORT ATTORNEY ON:

(a) Update on Waterway Obstruction Channel P-2-B Per Crosby Construction Services, Inc. Request for the Removal of Obstruction on the POI Millennium Expansion Phase I Property Site.

- Ms. Ashley Philen of Allain & Allain presented the Board with a handout of a timeline along with options to consider.
- Also presented to the Board was a copy of Diversified Materials, LLC letter dated December 10, 2020 addressed to Mr. Ray Allain that contains Diversified Materials, LLC plan to remove the barges. The board has 30 days to accept or reject this proposal.
- The plan submitted by Mr. Matt Durand of Diversified Materials, LLC addresses only Two (2) of the Six (6) sunken barges.

- Mr. Ray Allain, Port Attorney, stated that the Board could attempt negotiations with Mr. Matt Durand of Diversified Materials, LLC to see if the plan can be revised to accommodate the Board's wishes. If a negotiation cannot be reached, the Board has the statutory right to hire a company for the removal of the barges.
- Mr. Ray Allain stated that the costs will be high for someone to go in and remove the barges. Ray Allain also stated that a question will be if the Port incurs this cost, will it be able to be recovered by Mr. Matt Durand.
- Mr. Ray Allain stated this decision can be made by the Board at the January Board meeting (January 19, 2021). This needs to be on the January Agenda.
- Mr. Craig Romero, Executive Director, will get estimates and get with Mr. Matt Durand.

(b) Update on Henry Bernard Property Located Behind the POI Administrative Office.

Mr. Ray Allain announced to the Board that the Henry Bernard property now belongs to the Port of Iberia. The sale has been recorded as well as all of the servitudes.

Mr. Ray Allain recommended to the Board to approve payment for Jeff Simon of Simon & Simon in the amount of \$8,910.00 upon the receipt of an invoice from Mr. Simon. This is for the title examination, sale, and the recordation of the servitudes.

A motion was made by Commissioner Elbridge "Smitty" Smith, III., seconded by Commissioner Simieon d. Theodile, to approve and authorize payment to Simon & Simon in the amount of \$8,910.00 upon receipt of an invoice from Jeff Simon of Simon & Simon for the title examination, sale, and the recordation of the servitudes for the Henry Bernard Property.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Mark Dore', Roy A. Pontiff, Shane Walet, Simieon d. Theodile, Elbridge "Smitty" Smith, III, and Patrick Broussard.

Nays: None.

Absent at Voting: Danny J. David, Sr.

And the motion was therefore passed on this the 15th day of December, 2020.

VIII. REPORT FROM EXECUTIVE DIRECTOR ON:

(a) Update on Max J. Derbes, Inc. Regarding Marketing Vacant Port Properties.

{1} Discuss/Consider Listing Agreement between Max J. Derbes, Inc. and Port of Iberia for Marketing Vacant Port Properties.

- Commissioner Shane Walet stated that on December 8th, Bryce French and Happy Davis of Max J. Derbes, Inc. met with Mr. Roy Pontiff, Mr. Craig Romero, and Mr. Shane Walet to discuss the agreement and do some negotiations.
- Mr. Shane Walet stated that the main discussion was about the 6% commission that is charged upfront, also if there are any options they would be willing to bring that down to 4% for the Port. Mr. Shane Walet stated that they are firm on the 6% commission.
- Mr. Shane Walet discussed amending the agreement for the Port to pay 50% of the upfront fee when the lease is signed by the tenant and the remaining 50% would be due to Max J. Derbes once the Port receives their first payment from the tenant.
- Mr. Shane stated that Max J. Derbes selected two pieces of property & the Port would give them all necessary information for them to workout prices. They are going to be listing it for their estimated value.
- Max J. Derbes took the information for the RAM Design property and Central Gulf. They will figure out their listing amount and will come back with their suggestion.
- Mr. Shane Walet discussed a live spreadsheet he created on his computer. If Max J. Derbes charges the Port 6% off of a lease this increases the lease by .36 %. The Port will have to look into increasing the original lease amount in order to recoup some of that money.

{2} Recommendations/Findings from the Policies & Procedures Committee Meeting Tuesday, November 24, 2020.

- This agenda item was discussed on the previous agenda item.

(b) Status Report on Proposed Plans for the Upgrade & Additional Footage to the Bulkhead for Prairie Contractors Asphalt Plant Site.

- Mr. Austin Hebert reported that Mr. Troy Bollich of Prairie Contractors wanted to know if the Port would approve of him not getting the bulkhead engineered.
- Mr. Oneil Malbrough said that he had Mr. Larry with GIS Engineering look at Mr. Troy Bollich's plan. Mr. Larry reviewed the plan and approved of it.
- Commissioner Mark Dore' suggested getting a stamped engineered drawing in order to proceed.

(c) Update on Hebert Shell & Limestone, Inc. new Lease Agreement and/or Amendment to Current Lease Agreement Regarding Lot 25 (1.00 acre) and Lots 26-28, 56-58, and 59B (6.580 acres) (former Estis Well Service Yard)

- Tracy Boudreaux, Bookkeeper-Secretary, reported this has been approved by Ray Allain and is awaiting signature.

(d) Discuss/Consider Amending the Port of Iberia 2020-2021 Budget to Include the Receptionist/Secretary Budgetary Line Item.

A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Elbridge “Smitty” Smith, III., to hire Shari Landry for the Receptionist-Secretary position effective January 1, 2021.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Mark Dore’, Roy A. Pontiff, Shane Walet, Simieon d. Theodile, Elbridge “Smitty” Smith, III, and Patrick Broussard.

Nays: None.

Absent at Voting: Danny J. David, Sr.

And the motion was therefore passed on this the 15th day of December, 2020.

A motion was made by Commissioner Patrick Broussard, seconded by Commissioner Simieon d. Theodile to amend the Port of Iberia 2020-2021 Budget to increase the Receptionist/Secretary budgetary line item by \$29,872.00 to include the salary of the receptionist/secretary.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Mark Dore’, Roy A. Pontiff, Shane Walet, Simieon d. Theodile, Elbridge “Smitty” Smith, III, and Patrick Broussard.

Nays: None.

Absent at Voting: Danny J. David, Sr.

And the motion was therefore passed on this the 15th day of December, 2020.

A motion was made by Commissioner Patrick Broussard, seconded by Commissioner Simieon d. Theodile to amend the Port of Iberia 2020-2021 for an increase to the budgetary line-item Maintenance Outside Services by \$26,208.00 to include the part-time maintenance worker.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Mark Dore’, Roy A. Pontiff, Shane Walet, Simieon d. Theodile, Elbridge “Smitty” Smith, III, and Patrick Broussard.

Nays: None.

Absent at Voting: Danny J. David, Sr.

And the motion was therefore passed on this the 15th day of December, 2020.

(e) Announcements:

There were no announcements at the meeting.

IX. EXPANSION

A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Elbridge “Smitty” Smith, III. to expand the Port of Iberia District Board of Commissioners Regular Board meeting of Tuesday, December 15, 2020 to Discuss/Consider Francis Fortier PLS Invoice Number 20-0026 for Survey and Plat of Bernard Port Properties, Discuss/Consider Moscamp, Inc. D/B/A Gulf Coast Aqua Dams Invoice Number 488 for re-certify, top off & recovery of Aqua Dam, Discuss/Consider Allain & Allain Invoice Number 9248 for Professional Services for the month of November 2020, and Discuss/Consider Allain & Allain Invoice Number 9249 for Professional Services- Litigation Plaintiff for the month of November 2020.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Mark Dore’, Roy A. Pontiff, Shane Walet, Elbridge “Smitty” Smith, III., and Patrick Broussard.

Nays: None.

Absent at Voting: Danny J. David, Sr.

And the motion was therefore passed on this the 15TH day of December, 2020

- 1) Discuss/Consider Francis Fortier PLS Invoice number 20-0026 for Survey and Plat of Bernard Port Properties.**

A motion was made by Commissioner Elbridge “Smitty” Smith, III., seconded by Commissioner Patrick Broussard to approve & authorize payment of Francis Fortier PLS Invoice Number 20-0026 in the amount of \$5,520.00 for Survey and Plat of Bernard Port Properties.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Mark Dore’, Roy A. Pontiff, Shane Walet, Simieon d. Theodile, Elbridge “Smitty” Smith, III, and Patrick Broussard.

Nays: None.

Absent at Voting: Danny J. David, Sr.

And the motion was therefore passed on this the 15th day of December, 2020.

- 2) Discuss/Consider Moscamp, Inc. D/B/A Gulf Coast Aqua Dams Invoice Number 488 for Re-certify, Top Off and Recovery of Aqua Dam.**

A motion was made by Commissioner Patrick Broussard, seconded by Commissioner Elbridge “Smitty” Smith, III. to approve & authorize payment to Moscamp, Inc. D/B/A Gulf Coast Aqua Dams Invoice Number 488 dated November 23, 2020 in the amount of \$4,097.22 to Re-certify, Top off, and Recovery of Aqua

Dam.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Mark Dore', Roy A. Pontiff, Shane Walet, Simieon d. Theodile, Elbridge "Smitty" Smith, III, and Patrick Broussard.

Nays: None.

Absent at Voting: Danny J. David, Sr.

And the motion was therefore passed on this the 15th day of December, 2020.

3) Discuss/Consider Allain & Allain Invoice Number 9248 for Professional Services for the Month of November 2020.

A motion was made by Commissioner Elbridge "Smitty" Smith, III, seconded by Commissioner Patrick Broussard to approve & authorize payment to Allain & Allain for Invoice Number 9248 dated December 7, 2020 in the amount of \$3,872.50 for Professional Services during the Month of November 2020.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Mark Dore', Roy A. Pontiff, Shane Walet, Simieon d. Theodile, Elbridge "Smitty" Smith, III, and Patrick Broussard.

Nays: None.

Absent at Voting: Danny J. David, Sr.

And the motion was therefore passed on this the 15th day of December, 2020.

4) Discuss/Consider Allain & Allain Invoice Number 9249 for Professional Services- Litigation Plaintiff for the Month of November 2020.

A motion was made by Commissioner Patrick Broussard, Seconded by Commissioner Shane Walet to approve & authorize payment to Allain & Allain for Invoice Number 9249 dated December 7, 2020 in the amount of \$619.45 for Professional Services- Litigation Plaintiff for the month of November 2020.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Mark Dore', Roy A. Pontiff, Shane Walet, Simieon d. Theodile, Elbridge "Smitty" Smith, III, and Patrick Broussard.

Nays: None.

Absent at Voting: Danny J. David, Sr.

And the motion was therefore passed on this the 15th day of December, 2020.

X. ADJOURNMENT.

On a motion made by Commissioner Roy A. Pontiff, and seconded by Commissioner Shane Walet the meeting was adjourned at 8:32 p.m.

SECRETARY-TREASURER

PRESIDENT